



Lead Dental Hygienist, Riverside County Early Childhood and Prenatal Dental Care Connect System Job Description

Description

The Registered Dental Hygienist (RDH or RDHAP) will manage the Riverside County Early Childhood and Prenatal Dental Care Connect System. They will work with First 5 Riverside's home visiting programs and other community-based programs to provide prevention focused counseling, care navigation, and in some situations, dental care to children and pregnant women who have had an initial assessment by a home visitor. The dental hygienist will also help design, manage, and implement the Dental Care Connect System to streamline referrals to dental offices for patients who need the care of a dentist. The dental hygienist will create a directory of dentists who will serve children enrolled in community-based programs in Riverside County by conducting outreach, assessing and addressing dentists' needs, and ensuring families have the supports they need to participate in dental visits.

Job Classification: Non-exempt, Monday-Friday (part-time)

Job Location: Remote/Riverside County

Compensation: \$45/hour; 16 hours per week

Supervisor: Associate Dean of Research and Community Engagement

Key Responsibilities

- Participate in design and development of the Riverside County Early Childhood and Prenatal Dental Care Connect System.
- Manage activities of the Riverside County Early Childhood and Prenatal Dental Care Connect System.
- Recruit dentists to participate in the Dental Care Connect System by developing relationships with dental offices across Riverside County; conducting outreach and education to dentists via dental societies, clinic associations, and individual dental offices; and other strategies.
- Coordinate the provision of supports for dentists who participate in the program, including, but not limited to, pre-screening of potential patients; sharing of oral health and other relevant information with dentists; no-cost training on providing dental care to children, pregnant women, and other special populations; no-cost consultation with an expert dentist; and the provision of supports to families to ensure they follow through with appointments.
- Participate in the creation of a system for pre-screening patients to be referred to dentists and and sharing oral health and other relevant information with dentists before the appointment.
- Work with home visitors and other community programs to provide families with the supports they need to ensure appointments are kept. These supports include transportation, childcare, appointment reminders, and others.
- Work with home visitors and other community programs to provide education and support to help families, especially children, prepare for dental visits. This could include working directly with families and/or training community providers.

- Provide education and training to home visitors and other community providers on helping families adopt positive oral health behaviors.
- Arrange with and provide preventive dental care in community settings, such as First 5 Riverside’s Family Resource Centers. Activities include:
 - Use dental disease risk assessment conducted by home visitors and others to assess patient’s need for care and education.
 - Provide health promotion and prevention education for patients, children, parents, and community providers.
 - Perform preventive procedures such as application of fluoride varnish and other “medical model” prevention activities, dental prophylaxis, and periodontal scaling.
- Track the individual’s need for and compliance with recommendations for additional and follow-up dental services.
- Maintain dental equipment and comply with OSHA and infection control standards.
- Create and use data collection system for tracking activities.
- Participate in staff meetings and other staff events.
- Participate in quality improvement activities.

Position Requirements

- Must hold a current Registered Dental Hygienist (RDH) license. RDHAP license is preferred.
- Must be skilled in building relationships with dentists and community stakeholders
- Must demonstrate effective communication and problem-solving skills
- Prefer 5+ years’ experience working with vulnerable populations in community-based settings
- Bilingual English-Spanish preferred
- Ability to manage multiple priorities and projects simultaneously
- Knowledge of general office methods, including electronic health or dental records
- Ability to complete work assigned with limited supervision
- Ability to communicate effectively with staff and patients
- Ability to write accurate and clear documentation
- Ability to apply patient management and time management skills
- Ability to provide own transportation to community sites throughout Riverside County
- This position requires flexible scheduling for occasional work during weekends or evenings.
- Other duties as assigned.

Work Location

This is a remote position, but candidate must be able to travel throughout Riverside County, California.

Please send all correspondence and requested application materials directly to cdm.jobs@cnsu.edu with the subject line **Early Childhood and Prenatal Dental Care Connect System**

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