



## Temperature Screening

### I. Policy Statement

Due to the recent COVID-19 pandemic, California Northstate University “CNU” will be implementing temperature checks using a thermal imaging system. CNU will monitor the spread of the pandemic and adjust the policy as needed.

### II. Purpose

To ensure the safety and well-being of CNU campus community by providing an extra layer of safety in helping prevent community spread.

### III. Scope/Coverage

This applies to all faculty, staff, students, vendors, and visitors entering a CNU building. All individuals must enter through the main entrance. Faculty and staff may use the south side entrance as well.

### IV. Procedure

- A. Temperature of Individual
  - a. Individuals screened with a temperature greater than 100.0° will not be admitted inside CNU nor any other University building
- B. What happens if the system detects an increased temperature
  - a. If an increased temperature is detected a secondary screening will take place using a touchless infrared thermometer.
  - b. If a temperature is detected the individual will be instructed to leave the campus immediately and contact their health care professional if they are experiencing any symptoms. The employee must contact their supervisor and submit appropriate documentation to Paycom. The student must submit an excused absence to the appropriate department. The individuals name and temperature will be recorded and logged by the front desk.
    - i. The individual may return to campus the following day but must pass the screening process.
    - ii. If a temperature reading is failed twice but expected to be caused by outside conditions the individual can retest after few minutes.
  - c. If a temperature is not detected the individual may proceed.
- C. Failure to Comply with Policy
  - a. Individuals refusing to comply with temperature screening policy will result in disciplinary actions
  - b. Students refusing to comply with temperature screening policy will result in disciplinary actions within their designated college/program.



# CALIFORNIA NORTHSTATE UNIVERSITY

Policy Number: 1717  
Approved: 8/31/2020  
Department/Office: Operations

*Associated forms:*

*Approval record:*

APPROVED: PEC: 8/31/2020

REVIEW: every two years (or more often if required)