



## Orthodontic Faculty Position

### California Northstate University College of Dental Medicine

#### SUMMARY

The College of Dental Medicine, California Northstate University (CDM CNU) is seeking Orthodontic Specialty Faculty to oversee first-, second-, and third-year predoctoral dental courses as part of the Doctor of Dental Medicine (DMD) program.

#### ESSENTIAL FUNCTIONS

- Orthodontic Specialty Faculty are mentors to their student learners. Groups of 6-8 learners will be assigned to each faculty member, who will facilitate learning as well as review and provide feedback to the weekly “Reflections and Portfolio” submissions, and assist students as needed.
- Orthodontic Specialty Faculty will provide daily grading for each student using grading rubrics. Daily grades are collected and processed electronically, using iPads.
- Orthodontic Specialty Faculty will assist the Course Directors in teaching several different courses. While not necessarily the content experts, they will facilitate the learning process and identify knowledge gaps.
- Orthodontic Specialty Faculty are expected to review all assigned student learner material prior to each learning session.
- Teaching and Learning modules for faculty are provided as part of the onboarding process, and all faculty must review this material in addition to other onboarding processes.
- All faculty must attend each weekly Grand Rounds presentations and apply, or reference, as much of the presented information as possibly during the following week.
- Faculty are expected to stay current with evidence-based approaches to dentistry as well as teaching and learning, utilizing the resources provided by the College.
- Course content is developed by the Course Director and in a collaborative process at the College level. To ensure that the final program for our learners addresses all learning outcomes, and is not unnecessarily repetitious, General Dentists who wish to develop educational materials will do so with their Course Directors or provide suggestions via the centralized Curriculum Database.
- Faculty will be expected to work with the Dean and Accreditation Team in all aspects of functions and activities including, but not limited to the collection and presentation of relevant data to demonstrate compliance with accreditation standards.
- Collate Student and faculty research activities, publications, grants, and other research activities relevant to demonstrate student and faculty research of the accreditation standards.



## SPECIFIC RESPONSIBILITIES

- Advise the College of Dental Medicine leadership on college-wide academic issues to assist in moving the institution to its vision of academic excellence.
- Contribute to a welcoming atmosphere to ensure high morale and to promote collegiality among the CDM community (e.g. students, staff, faculty, administrators, and patients).
- Achieve independent competence with our various software platforms (e.g. Canvas, CAMS, axiUm, etc.) to efficiently perform work duties.
- Attend course huddle preparation meetings of assigned courses.
- Supervise students in their individual group as the students complete assigned tasks, this may involve didactic facilitation, simulation laboratory teaching, and clinical supervision.
- Be responsible for the attendance of students assigned, reporting concerning behavior of as appropriate.
- Maintain an open-door policy for students in need of mentoring or counseling, referring students to the appropriate authority as needed.
- Offer student guidance and direction in student progression by monitoring data on progress and performance.
- Determine individual student needs and time utilization and provide validation or recommendations for improvement.
- Participate in, evaluate, and report as necessary, incidents of student professionalism and patient care activities requiring escalation to appropriate leadership.
- Document areas of needed professional growth by confidentially reporting instances of student misconduct, refusal to comply with established protocol, lack of professionalism, and/or disregard for the faculty direction to appropriate authority.
- Work with the College of Dental Medicine leadership to resolve issues when deficits of professionalism are identified.
- Meet periodically with the College of Dental Medicine leadership.
- Develop a robust, educational skill set by collaborating with course directors and other faculty.
- Participation in development of curriculum related to your specialty.
- When assigned the role of course director:
  - prepare facilitator guides and conduct calibration/content meetings.
  - respond to student questions and concerns related to the assigned course in a timely manner.
  - meet with each student regularly to review their progress.
  - meet with students having difficulty as needed.
  - address problems of students in their group.
- Other tasks as assigned.



#### QUALIFICATIONS: Required

- DMD/DDS and eligibility for CA dental license. (Candidates with overseas dental licenses must also have a US DDS/DMD training or Specialty training in a CODA approved program).
- Have graduated from a CODA-approved Orthodontics residency program and be eligible for board certification, or be board-certified, by the American Board of Orthodontics.
- CDM CNU is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status.

Interested applicants should submit a CV, a letter of interest, a teaching statement, recent anonymous student evaluations and the names of three references. Please send all correspondence and requested application material directly to [cdm.jobs@cnsu.edu](mailto:cdm.jobs@cnsu.edu) with the subject line "Faculty Application Orthodontics".