



JOB ANNOUNCEMENT: ASSISTANT DEAN OF ACADEMIC AFFAIRS

JOB TITLE: Assistant Dean of Academic Affairs
SUPERVISOR: Dean of the College of Psychology
EFFORT: 1.0 FTE, Full Time, Exempt
EDUCATION: PsyD or PhD

The College of Psychology is looking for an Assistant Dean of Academic Affairs to be part of the faculty and a key member of the Dean's executive team. Our PsyD curriculum is constructed to provide students with the interventions and practical clinical experiences needed to treat diverse and complex patient populations. The Assistant Dean of Academics will lead our effort to ensure students receive a curriculum that reflects the needs of the profession and the communities we serve.

California Northstate University is dedicated to educating, developing, and training the next generation of healthcare professionals. It is comprised of a College of Pharmacy, College of Medicine, College of Health Sciences, College of Psychology, and a new College of Dental Medicine. With the recent announcement that California Northstate is building its own medical facility, now is the time to join this growing and collaborative university.

RESPONSIBILITIES

The Assistant Dean of Academic Affairs is responsible for:

1. Developing and accessing student success initiatives
2. Evaluating curriculum compliance
3. Ensuring a robust academic assessment program
4. Working with University administration on WASC AND APA accreditation
5. Collaborating with fellow Deans on issues of academics and student performance
6. Representing the College of Psychology on the University Curriculum Committee

QUALIFICATIONS

Must have:

1. A PhD or PsyD
2. Experience using statistical analysis for evaluation

3. Ability to managing complex organizational tasks
4. Comprehensive knowledge of the discipline of psychology
5. The skill to speak and write clearly and concisely
6. Excellent leadership potential

Preferred:

1. Previous experience in evaluating academic programs using both macro and micro data
2. Experience working with a variety of healthcare professionals
3. Prior teaching experience
4. Previous experience representing a large organization to outside interests
5. A psychology license to practice in the state of California

APPLICANT SHOULD SUBMIT

- Cover letter that addresses qualification, experience, and career goals
- Resume/CV
- Names, addresses, and telephone numbers of at least (3) professional references

Please send all application materials to the HR Department at hr@cnsu.edu, or California Northstate University, 9700 West Taron Drive, Elk Grove, CA 95757. CNU is an Equal Opportunity and Affirmative Action Employer. All qualified candidates are encouraged to apply.